



## **Brunswick Downtown Development Authority Regular Meeting Minutes**

**Thursday, January 13, 2022**

**9:30AM – Warwick Conference Room**

**Board Members & Staff Present:** Courtney Prince, Whitney Herndon, Michael Kaufman, Lisa Jordan, Julie Martin, Peggy Shanahan, Dylan Lukitsch & Mathew Hill.

**Absent:** 1 vacancy.

**Advisory Board Present:** Anne Goodstein, Richard Altman.

**Guests / City Staff:** Maj. Greg Post, Erin Granados, Craig Watkins.

### **I. Call to Order:**

C. Prince called the meeting to order, a quorum was present.

### **II. Introductions:**

Those present introduced themselves

### **III. Approval of Agenda:**

Those present reviewed the agenda. J. Martin a motion to approve the agenda as written, W. Herndon seconded. A vote was taken, all were in favor.

### **IV. Citizen Items:**

**Erin Granados:** Erin suggested that the dance teams who participate in the Christmas Parade be invited to perform at First Friday. That would bring not only the teams as entertainment, but the parents to downtown.

### **V. Items of Business:**

**A. Minutes of the December Meeting:** Those present reviewed the minutes. J. Martin made a motion to approve the minutes as written. M. Kaufman seconded. There being no further discussion, a vote was taken, all were in favor.

**B. Treasurer's Report:** M. Kaufman presented the Treasurer's Report. JW. Herndon made a motion to approve the report. L. Jordan seconded. There being no further discussion, a vote was taken, all were in favor.

#### **C. Façade Grant**

1. **1403-13 Newcastle St (RB Altman)** – M. Hill presented the application. After discussion, M. Kaufman made a motion to approve the grant for awning rehabilitation. L. Jordan seconded. A vote was taken, all were in favor and the motion passed. M. Kaufman suggested that the façade portion of the grant be done on a “feet of frontage” basis to equalize grants. Staff will look into options.

## **VI. Mayor Johnson’s Items:**

Mayor Johnson was not able to attend. Commissioner Martin asked that Maj. Post speak about the homeless issue downtown. Maj. Post said that the PD had requested cleanup of Jekyll West (a campsite) and Blythe squares. During cleanup of Blythe square, First Methodist asked public works to stop the cleanup, that they “didn’t mind” the homeless using the park for storage. The issue is something that will take more than one group to fix. A meeting has been set up with the City Manager, BPD and others to discuss the problem.

**VII. City Manager’s Items:** City Manager McDuffie was not present.

## **VIII. Chairman’s Items:**

- A. **Federal McMichael Trial:** C. Prince asked Maj. Post for the update. Jury selection will start on Feb. 7 and the trial on Feb. 14. The trial is expected to last 2-3 weeks. During that time, some streets/lanes will be closed, as will the Courthouse parking lot. The press will be directed to the First Methodist lot. BPD will provide updates that can be passed on to the merchants/customers for downtown and Post Office access.

## **IX. Economic Vitality:**

- A. **EV Charging:** The first stations at Mary Ross Park have been installed and are awaiting activation. Georgia Power has asked that the Mansfield lot grant application be finalized so that project can start.
- B. **CCGA Youth Advisory Council:** D. Lukitsch said that the council will be ready to meet the board at the February meeting and will then present to the commission. The committee will have 9 members.

## **X. Promotion:**

- A. **December Event Recap:** M. Hill gave a recap of the events.
- B. **Social Media:** M. Hill presented the social media stats for December.
- C. **Upcoming Events:** The proposed events for 2022 were reviewed.

## **XI. Board Member’s Items:**

- A. **J. Martin** – The Queen Square NE dedication is tentatively scheduled for March 4.

**XII. Advisory Board Items:** None.

## **XIII. Executive Director’s Report:**

- A. **Main Street Report:** M. Hill reviewed the Main Street summary report.
- B. **Annual Accreditation:** M. Hill presented the annual checklist for Main Street Accreditation. All items have been completed.

**XIV. Adjourn:** M. Kaufman made a motion to adjourn, J. Martin seconded. C. Prince adjourned the meeting.

Respectfully Submitted:  
Mathew Hill, Executive Director