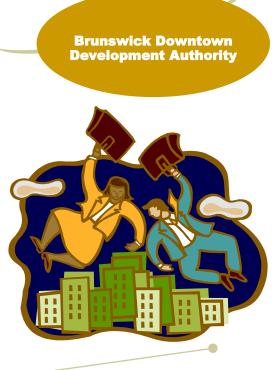
The Jump Start Grant program is a joint project of the Brunswick Downtown Development Authority and the City of Brunswick





P.O. Box 684 1229 Newcastle Street Brunswick, Georgia 31520

Phone: 912-265-4032 Fax:912-265-8181



Jump Start Reimbursement Grant Application

Goal: The endeavors of the Downtown Development Authority (DDA) and the Brunswick Glynn County Development Authority will combine in assisting new retail businesses in the Downtown Development Authority District with start-up costs.

General:

1. Grants are only available to business start-ups based in the Brunswick DDA district which have not yet begun trading.

2. Grants can be up to 100% of eligible costs to a maximum grant of \$2,000.

3. Applications must be submitted prior to opening date.

4. Previous business owners must show proof of preceding success.

5. The project must result in new job creation, which can include the proprietors' own jobs.

6. Grants are limited to one per applicant per year

7. All grants are discretionary

Eligible Costs:

- 1. Productive equipment
- 2. Office equipment, including computers
- 3. Rent and/or lease deposits
- 4. Utility deposits

Ineligible Costs:

- . Merchandise for resale or raw materials
- 2. Vehicles
- 3. Working capital
- 4. Purchase of an existing business

Application Criteria:

1. Applicants will need to provide a business plan demonstrating viability and including details of project expenditure. Assistance with preparation of a business plan is available from an appropriate enterprise agency.

2. Applicants will need to demonstrate that they have sought and received advice and support from the SBDC or SBA.

3. Must provide copy of new business license

4. Must provide copy of signed lease or property ownership

Payment:

1. Grants will be paid in arrears on receipt of proof of purchase or payment of deposit and business opening. Other evidence of a transaction, including bank statements, may be required.

- 2. Grants will be paid in one installment.
- 3. Grant checks will be made payable to the appli-

cant.

4. Grants must be claimed within 8 weeks of approval.

5. Recipient is required to provide a bi-annual P & L statement to the DDA for review by the SBDC in the first year of operation.

Repayment conditions:

1. Repayment of the grant may be demanded if an applicant is found to have made a fraudulent application, or if, within a period of three years from the payment of the grant, the recipient:

2. Ceases to trade for a period of three months or more.

3. Moves the business out of the Brunswick DDA District.

Process:

- 1. Complete attached application.
- 2. Present for approval
- 3. Receive grant acceptance letter
- 4. Provide required documentation
- 5. Receive reimbursement

Ineligible businesses:

Agriculture, fishing, amusement arcades, transport, including bus, taxi and drayage, maritime and aviation transport, self employed sales agents, ticket agents, landlords, providing legal or accountancy services, banking, insurance, money lending, debt factoring, hire purchase financing and other financial activities, independent financial advisers, projects which have as their object the promotion of political or religious views, social clubs, pornography, nudity, illegal or immoral activities.

A business will not become eligible for support by means of a change of status, for example from a sole proprietorship or partnership to a limited company

The Brunswick Downtown Development Authority (DDA) reserves the right to add to, delete or amend any condition at the Board's absolute discretion and any such addition, deletion and / or amendment shall be totally binding upon the applicant.

Tump
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Grant
Application

This application for a *Jump Start Grant* is limited to new retail or restaurant type businesses opening in the Downtown Development Authority district. See the grant description page for a list of eligible items. This grant may not be used by service businesses, for salaries, inventory

Annount:Authorized Signature:	Approved:
Date:	Signature of SBDC <u>:</u>
ant: Date:	Signature of Applicant <u>:</u>
I have read and accept the terms and conditions relating to the payment of financial assistance and I acknowledge the circumstances in which the financial assis- tance may be reclaimed.	I have read and accept the tance may be reclaimed.
I declare that the information contained within this application is to the best of my knowledge accurate and complete in all respects and I accept that any grant paid will become immediately repayable in the event of any material inaccuracy or submission of false information. I accept that there is no right of appeal.	I declare that the int paid will become im
held until the next review session. Grants are reviewed at the regular DDA Board meetings. ALL SIGNATURES REQUIRED.	held until the next
wick, GA 31520 912-265-4032 Incomplete applications will not be considered. Applications received after the deadline will be	wick, GA 31520 912-265-4032 Incomplete applications will no
All information must be in to the DDA office by 5:00 pm the last Wednesday of the month at Old City Hall P.O. Box 684, 1229 Newcastle Street, Bruns-	All information mu
Has an application for a façade grant submitted? □ Yes □ No	Has an application f
s created: Expected timescale of job creation:	Total number of jobs created:
will be used for:	What will the Grant will be used for:
Project Description: Please complete the following as fully as possible (use additional pages as required)	Project Description:
name: Phone:	Owner's name:
If renting, provide owner's name and phone number:	If renting, provide o
□ Owns □ Rents the above property (check one)	Applicant
Grand Opening:	Soft opening dat <u>e:</u>
FAX:	Daytime Phone:
	Business Address:
	Business Activity:
	Business Name:
Position in business: Proprietor Partner Director	Position ir
	Phone:
	Home Address:
	Applicant Name:
ods.	or personal goods.

Denied:

Reason:

Authorized Signature: