



Brunswick Downtown Development Authority Regular Meeting Minutes

Thursday, June 12, 2025

9:00am – Warwick Conference Room

Board Members & Staff Present: Whitney Herndon, Michael Kaufman, Michael Torras, Shemeka Sorrells, Travis Stegall, Mathew Hill, Lina Baren. Julie Martin & Brittany Rozier via Zoom.

Absent: Susan Bates.

Advisory Board Present: Will Wagner

Guests / City Staff: Taylor Ritz – Land Bank, William Bilancio – IT, Sherri Pruitt – GIDA, Taylor Cooper – Brunswick News, Glenn Segrest – Off Season Canvass.

I. Call to Order:

W. Herndon called the meeting to order, T. Stegall read the Mission & Vision Statements, a quorum was present. Introductions were made.

II. Approval of Agenda:

Those present reviewed the agenda. M. Kaufman made a motion to approve the agenda, M. Torras seconded. A vote was taken, all were in favor

III. Citizen Comments: None.

IV. Items of Business:

- A. Minutes:** M. Kaufman made a motion to approve the minutes of the April meeting as submitted. T. Stegall seconded. A vote was taken, all were in favor.
- B. Treasurer's Report:** M. Kaufman presented the treasurer's report. M. Torras made a motion to approve the report. T. Stegall seconded. A vote was taken, all were in favor.
- C. FY 2026 Budget:** M. Hill reviewed the budget that had been updated to comply with the mandated 0% increase. M. Torras made a motion to approve the budget as presented. M. Kaufman seconded. A vote was taken, all were in favor.
- D. Incentives:**
 - 1. Fat & Fine Seafood (Jump Start Grant):** Those present reviewed the application. M. Torras made a motion to approve the grant in the amount of \$2,000. S. Sorrells seconded, a vote was taken all were in favor.

2. **Coastal Flo & Glo (Jump Start Grant):** Those present reviewed the application. T. Stegall made a motion to approve the grant in the amount of \$2,000. M. Kaufman seconded. A vote was taken, all were in favor.
3. **Pip's Candy & Crafted Soda (Jump Start Grant):** Those present reviewed the application. T. Stegall made a motion to approve the grant in the amount of \$2,000, M. Kaufman seconded. A vote was taken, all were in favor.

V. Organizational Report: There will be a Workshop / Planning meeting on Friday, June 20.

VI. Executive Session: M. Hill said there was need for an executive session to discuss real estate. M. Kaufman made a motion to adjourn the meeting for executive session. M. Torras seconded. A vote was taken, all were in favor and the Chairman adjourned the meeting.

VII. Adjourn: W. Herndon said no action was taken or needed from executive session. M. Kaufman made a motion to adjourn the meeting. M. Torras seconded. W. Herndon adjourned the meeting.

Respectfully Submitted:
Mathew Hill, Executive Director